**SELECTION CRITERIA DECLARATION FORM**

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| --- | --- | --- | --- | --- | --- |
| **Suitability** | | | **Answer** | | |
| **1) The economic operator is enrolled in the relevant professional or trade registers** kept in the Member State of its establishment: | | | [text] | | |
| If the relevant documentation is available electronically, please indicate: | | | Web address: [text] | | |
| Issuing authority or body: [text] | | |
| Precise reference of the documentation: [text] | | |
| **2)For service contracts:** Is it a requirement in the bidder’s country of establishment to hold a particular **authorisation or membership** of a particular organisation needed in order to be able to perform the service in question: | | | [] Yes [] No | | |
| **If yes**, please specify which authorisation or membership is required: | | | [text] | | |
| Please indicate whether the economic operator has the required authorisation or membership (as named above): | | | [] Yes [] No | | |
| If the relevant documentation is available electronically, please indicate: | | | Web address: [text] | | |
| Issuing authority or body: [text] | | |
| Precise reference of the documentation: [text] | | |
| **Technical and professional ability** | **Answer** | | | | |
| 1) Please provide details of the technicians or technical bodies the economic operator can call upon, especially those responsible for quality control in relation to this procurement exercise: | [text] | | | | |
| **2) In the case of public works contracts**, the economic operator will be able to call on the following technicians or technical bodies to carry out the work: | [text] | | | | |
| 3) Please provide details of the technical facilities and measures for ensuring quality and the study and research facilities used: | [text] | | | | |
| 4) Please provide a statement of the relevant supply chain management and/or tracking systems used: | [text] | | | | |
| 5) **For complex products or services to be supplied or, exceptionally, for products or services which are required for a special purpose:** Will the economic operator allow checks by the public body or any competent official body from their country, to be conducted on the production capacities or the technical capacity of the bidder and, where necessary, on the means of study and research which are available to it and on the quality control measures? | [] Yes [] No | | | | |
| 6) The following educational and professional qualifications are held by:  a) The service provider or the contractor itself: | [text] | | | | |
| and/or (depending on the requirements set out in the relevant procurement documents)  b) Its managerial staff: | [text] | | | | |
| 7) Please provide details of the environmental management measures which the economic operator will be able to use when performing the contract: | [text] | | |  | |
| 8a) Please provide details of the average annual manpower for the last three years: | Year, average annual manpower:  Year 1: [Year],[number], Year 2: [Year],[number], Year 3: [Year],[number]. | | |  | |
| 8b) Please provide details of the number of managerial staff for the last three years: | Year, number of managerial staff:  Year 1: [Year],[number], Year 2: [Year],[number], Year 3: [Year],[number]. | | |  | |
| 9) Please provide details of relevant tools, plant or technical equipment available to you in relation to this procurement exercise: | [text] | | |  | |
| 10) Please provide details of the proportion of the contract that you intend to subcontract: | [text] | | |  | |
| 11a) **For** **public supply contracts** the economic operator will supply the required samples, descriptions or photographs of the products to be supplied, which do not need to be accompanied by certifications of authenticity: | [] Yes [] No | | |  | |
| 11b) Where applicable, the economic operator furthermore declares that it will provide the required certificates of authenticity: | [] Yes [] No | | |  | |
| 11c) If the relevant documentation is available electronically, please indicate: | Web address: [text] | | |  | |
| Issuing authority or body: [text] | | |
| Precise reference of the documentation: [text] | | |
| 12) **For public supply contracts:** Can the economic operator provide the required certificates drawn up by official quality control institutes or agencies of recognised competence attesting the conformity of products clearly identified by references to the technical specifications or standards, which are set out in the relevant procurement documents? | [] Yes [] No | | |  | |
| **If not**, please explain why and state which other means of proof can be provided: | [text] | | |  | |
| If the relevant documentation is available electronically, please indicate: | Web address: [text] | | |  | |
| Issuing authority or body: [text] | | |
| Precise reference of the documentation: [text] | | |
| **Quality Assurance Schemes and Environmental Management Standards** | | **Answer** | | |
| Will the economic operator be able to produce certificates drawn up by independent bodies attesting that the economic operator complies with the required quality assurance standards, including accessibility for disabled persons? | | [] Yes [] No | | |
| **If not**, please explain why and specify which other means of proof concerning the quality assurance scheme can be provided: | | [text] | | |
| If the relevant documentation is available electronically, please indicate: | | Web address: [text] | | |
| Issuing authority or body: [text] | | |
| Precise reference of the documentation: [text] | | |
| Will the economic operator be able to produce certificates drawn up by independent bodies attesting that the economic operator complies with the required environmental management systems or standards? | | [] Yes [] No | | |
| **If not**, please explain why and specify which other means of proof concerning the environmental management systems or standards can be provided: | | [text] | | |
| If the relevant documentation is available electronically, please indicate: | | Web address: [text] | | |
| Issuing authority or body: [text] | | |
| Precise reference of the documentation: [text] | | |

The undersigned formally declare that the information stated in this declaration is accurate and correct and that it has been set out in full awareness of the consequences of serious misrepresentation.

The undersigned formally declare to be able, upon request and without delay, to provide the certificates and other forms of documentary evidence referred to, except where the contracting authority or contracting entity has the possibility of obtaining the supporting documentation concerned directly by accessing a national database in any Member State that is available free of charge. On condition that the economic operator has provided the necessary information (web address, issuing authority or body, precise reference of the documentation) allowing the contracting authority or contracting entity to do so. Where required, this must be accompanied by the relevant consent to such access.

The undersigned formally gives consent to the **Archdiocese of Malta**, in gaining access to documents supporting the information which has been provided in this declaration for the purposes of this tendering procedure.

Name: [text]

Position: [text]

Date: [date]

Place: [text]